

Graduate Council Meeting Agenda

February 6, 2019

M. Cunningham, T. Albrecht, G. Morris, L. Dornier, Z. Lateefi, J. Ruscher, J. O'Brien, B. Mohan, E. Sawyer, L. Pratt, A. Fears, A. Shankar, A. Childress, C. Pealer

1. Meeting called at 8:37
2. Approval of January Minutes. All approved with a correction to Tom Albrecht's name.
3. Grad Council Meeting Dates for Spring 2019
 - o March 13
 - o April 10
 - o May 8
4. Announcements
 - a. OGPS office will have limited staffing next week
 - i. Mike and Briana will be at CSGS
 - b. NSF-NIH annual survey work is ongoing
 - c. Spring Workshop Schedule
 - i. Slight revision to spring schedule
 - d. Graduate Career Consortium annual meeting in New Orleans, this June
 - i. <https://www.eiseverywhere.com/ehome/376376>
 - e. OISS F-1 and J-1 Visa default start dates, August 19 and 20
 - f. OGPS Fall Orientation: August 20 and 21
5. Graduate Faculty for Course Catalog
 - a. Very broad. If a person can chair a thesis or dissertation they can be considered graduate faculty for the catalog.
 - b. Every school can be more specific as needed
6. Academic Analytics – Jessica Shedd, Assistant Provost for Institutional Research
 - a. Software tool, used by all AAU institutions and most PhD granting institutions
 - b. We use the benchmarking side of AA
 - c. Allows for department and school benchmarking around funding
 - d. Lets us get a sense of where our strengths are
 - e. They are the source of honors and awards data which is metric for AAU
 - f. Discovery suite is more for faculty and researchers. Lets them find partners and funding. We do not currently have this part of AA.
 - g. AAU membership is set at 62 and we are in the lower quartile of schools within the AAU. Our research productivity is a big part of this, and AA helps us to monitor this and possibly increase this.
 - i. The list of graduate faculty for AA should be more active researchers among the full time faculty

- ii. You don't want to increase the denominator without increasing the numerator
 - h. Discovery Suite: Is coming, though we're not sure where we are in the contracting process. Allows for keyword searching and exploring nets and linkages of various researchers and subjects. Can search within the institution and region as well
 - i. There is a default for the Scholarly Index of how research and funding is weighted, which can be adjusted depending on the field
- 7. Digital Measures is going away
 - a. Faculty 180 will replace it (this is an Interfolio product)
 - b. Will still ask for most of the same data but will be easier to navigate
 - c. All old information from Digital Measures will be ported over, plus Web of Science information
 - i. As much as possible, we are limiting the amount of manual entry required for faculty
 - ii. These tools will also search for new publications for faculty to automatically populate
 - d. Faculty 180 will be put in place around May 2019
- 8. Office of Communications
 - a. Looking for a list of experts for media requests
- 9. SACS 5th Year Review
 - a. Submitted last spring, we have received back the questions from the reviewers
 - b. We set the objectives, they just want to see that we are meeting said objectives
 - c. Program reviews are difficult, but it has been standard for about a decade now and they are less forgiving
 - i. They want to see how departments use the objectives to evaluate their programs and make adjustments as necessary
 - d. We cannot ignore this process
- 10. PhD Reviews
 - a. Schedule
 - i. We are on schedule!
 - ii. We get a dean or department chair from another institution to review the self-studies and come in to campus for a two day visit. Chair of the committee must be a graduate dean
 - iii. We would like to keep BMS, PH, and Aging Studies into one year to prevent reviewers from having to go uptown and downtown
 - iv. Update last reviewed date
 - v. How are we adding new programs? BIOI may be added with Psychology. May add to the final year since the final year had a couple of programs that were on that year have phased out
 - vi. We will start this cycle next year

- b. Criteria
 - i. In 5.4 we want to add employment history. We would like to list as much of the students' employment as possible for the 5 year period.
 - ii. Can we send a good review to the departments? Yes, we will need to redact some student data
 - c. Vote on the schedule with changes proposed by Mike, with permission to add other departments as needed tabled for March meeting
 - d. Vote on program review guidelines tabled for March meeting
11. Meeting adjourned at 9:31